**IOM Mission –Somalia**

**Call for Expression of Interest**

**1. Timeline:**

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| --- | --- |
| Call for Expression of interest ID # | CEI\_SOMGC-PIPELINE-0006-2024 |
| Posted (date) | 7 of November 20204 |
| Online Pipeline Q&A Session for Interested Partners 14 October 2024, 14:00-16:00  Join through this Meeting Link | 12 November 2024, 14:00-16:00  Join through this Meeting Link |
| Clarification Request Deadline | 14 November 2024 |
| Application Deadline | 23 November 2024 - 11:59 pm |
| Notification of Results | 5 December 2024 |

**2. Location:**

This Call for Expression of Interest (EOI) is open to organizations operating across all regions in Somalia. Applicants may submit their applications for specific districts based on their operational footprint and capacity to deliver humanitarian assistance. This allows organizations to focus on areas where they have established presence and expertise, ensuring effective response and support for vulnerable populations in those regions and districts.

**3.Issuing Agency:**

IOM

**4.Related Sector:**

Shelter and Non-Food Items

**5.Project Background**

Somalia is currently grappling with a multitude of challenges that hinder its development and stability. The country faces ongoing issues related to insecurity, which is exacerbated by armed conflict and political instability. Additionally, climate change has led to more frequent and severe weather events, including droughts and floods, which further complicate the humanitarian landscape. These factors contribute to widespread displacement, as communities are forced to flee their homes in search of safety and basic necessities. As a result, there is a growing demand for humanitarian assistance to address the urgent needs of these vulnerable populations.

In response to this situation, the Common Pipeline (CP) was established in March 2023 with the support of key international partners, including USAID-BHA, JAPAN, and ECHO. The Somalia Common Pipeline serves as a crucial mechanism for delivering emergency shelter materials to populations affected by disasters and conflicts throughout the country. By providing timely and effective humanitarian assistance, the program aligns with the objectives of the Shelter and Non-Food Items (SNFI) Cluster, which aims to address the shelter and non-food item needs of those impacted by crises. The CP enhances the overall capacity of the SNFI Cluster to respond to these challenges, ensuring that aid reaches those who need it most.

**6** **Expected Results:**

The Common Pipeline is seeking partnerships with implementing organizations to provide emergency shelter assistance in Somalia. The primary objectives include:

Identification of SNFI Gaps and Needs: Conduct thorough assessments to identify gaps and needs related to shelter and non-food items across the country. This process will involve coordinating with various stakeholders, including community leaders, local authorities, and other humanitarian partners.

**Registration**: Facilitate the identification and registration of individuals and families in need of assistance through community-based coordination. Engaging local communities in this process will help ensure that aid is directed to the most vulnerable populations.

**Distribution of SNFI Items**: Implement best practices for the distribution of shelter and non-food items to registered and verified individuals in need. This will involve careful planning and implementation to ensure that resources are allocated efficiently and fairly.

**Site -Based Plastic Shee**t **Fixing:** Provide support for the installation of plastic sheets in temporary sites , helping to improve living conditions for displaced households. Additionally, the program will focus on identifying and measuring the most significant changes in the wellbeing of these households over time.

**Data Collection and Monitoring:** conduct data collection on pipeline related distribution, including post-distribution monitoring and technical assessments of the shelter and non-food items provided. This information will be critical for evaluating the effectiveness of the program and for making informed decisions regarding future interventions.

The Common Pipeline Program is led by the Somalia SNFI Cluster, ensuring that all coordination efforts are streamlined and effective. Operational support will be provided by the International Organization for Migration (IOM), which will facilitate collaboration among partners and enhance the overall impact of the program. By focusing on these expected results, the Common Pipeline aims to significantly improve the living conditions of vulnerable populations in Somalia.’

* IOM will organize an online Q&A session for interested partners on **12 November 2024 from 14:00-16:00**. Join through this[**Meeting Link**.](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWU0MDAwMDAtNjFkYy00ODQ3LWEyMGUtODM4MzdlNDNmMDkz%40thread.v2/0?context=%7b%22Tid%22%3a%221588262d-23fb-43b4-bd6e-bce49c8e6186%22%2c%22Oid%22%3a%222367733b-164c-43bd-bf16-a32bb65f3559%22%7d)

**7 Selection Criteria and Process:**

1. **selection Criteria:**

|  |  |  |
| --- | --- | --- |
| *Name* | *Description* | *Weight* |
| Shelter Cluster Membership | Organizations must be active members of the Shelter Cluster. If not currently a member, registration with the cluster is required to proceed with the application. | Pass/ Fail |
| Operational Presence | Evidence of operational presence in Somalia for the specific regions you wish to apply for, demonstrating the ability to deliver services effectively. This information will be verified against SNFI and CCCM cluster data and your submitted partnership with other agencies.  For any areas of operation, the implementing partner (IP) is stating in the application form, a proof of their operational presence at the specified location certified by the relevant government authority should be presented at a later stage if the application is successful. Kindly ensure submission of correct area of presence. | Scoring |
| Financial Capacity | (Financial strength to implement pipeline activities, Having sound financial management and active budget not less than 25,000 USD) | Pass /Fail |
| Technical Experience | Demonstrated technical capacity in implementing shelter and NFI projects, with specific experience in NFI distribution. Supporting documentation must be submitted to verify this experience. | Scoring |
| Partnership Experience | Demonstrated experience in partnering with IOM or other UN agencies in Somalia. Supporting documentation must be provided to verify these partnerships. | Scoring |
| Financial Competency | Demonstrated financial competency, including a functioning internal control framework and process to deliver quality and timely project results; written and transparent financial and administrative rules and regulations; and a clear system for procurement, subcontracting, with appropriate checks and balances. | Scoring |
| Administrative Competency | A proven track record and evidence of organizational culture of accountability, such as a written code of conduct (PSEAH) and measures on anti-corruption policy as well as a clearly outlined organizational governance and management structures with sufficient number of qualified staff. | Scoring |

### **b. Selection Process**

1. **Application Submission**:

All interested organizations must submit their applications, including necessary documentation, by the specified deadline.

1. **Initial Screening**:

Submissions will be screened for compliance with the **Shelter Cluster Membership** criterion. Organizations that do not meet this requirement will be disqualified at this stage.

1. **Evaluation of Criteria**:

Eligible applications will be evaluated based on the pass/fail selection criteria. Each application must meet all criteria to move forward in the selection process.

An additional scoring layer will be considered as a secondary evaluation criterion.

1. **Documentation Verification**:

Supporting documentation provided by applicants will be verified to ensure accuracy and authenticity. This includes checking contractual agreements and operational presence against SNFI and CCCM cluster data.

1. **Final Selection**:

Organizations that pass all criteria will be considered for selection. A final list of selected partners will be created, A final list of selected partners will be compiled to establish common pipeline implementing partners through a framework agreement.

1. **Communication of Results**:

All applicants will be notified of the results of their application, whether successful or not. Feedback may be provided upon request in accordance with IOM data protection principle and guidelines.

Selected organizations will establish a framework agreement with IOM, with a duration ranging from a minimum of three months to a maximum of one year. This framework agreement will not necessitate any upfront commitments from either party.

For each pipeline request, IOM will execute a separate distribution agreement (referred to as an Order of Distribution) with the participating organizations. This distribution agreement will delineate specific details, including:

* Work plan
* Assessments
* Financial proposal

1. **Attachments**

|  |  |
| --- | --- |
| Description | URL |
| ANNEX A – Terms of Reference |  |
| ANNEX B - Implementing Partner References Checklist |  |
| ANNEX C - Implementing Partners General Information Questionnaire |  |
| ANNEX D - Declaration of Conformity |  |
| ANNEX E – IOM Data protection |  |

***For more information on this partnership opportunity, and to apply,*** please send an email to ceisomgrants@iom.int

The organizations responding to this call need to demonstrate their capacity to implement all listed activities as a single package. Partial applications for individual activities will not be considered.

IOM reserves the right to cancel/reduce the scope of planned activities or to introduce new/broaden the scope of the existing activities.

All applicants will receive written notification within the two weeks after the deadline for the submission of outlined documents of the outcome of the selection process. Should an applicant request further clarification, IOM will provide a response explaining the transparency and integrity of the selection process undertaken according to the organization data protection principles.

IOM reserves the right to decline disclosure of the specificity of decision derived by the IOM mission due to reasons related to confidentiality.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression of Interest at any time, without thereby incurring any liability to the affected Implementing Partners.

For more information, please contact in writing the IP Selecting committee sending email to ceisomgrants@iom.int

**9. Expression of Interest submission guidelines**

This document contains instructions on the preparation and submission of the Application including:

Annex A: IP Information.

1. The Application must be submitted by mail to IOM (ceisomgrants@iom.int) no later than 23 November 2024, Late or in complete applications will not be considered.

Instructions for submission:

a) File Format: PDF, zip file

b) File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard.

c) All files must be free of viruses and not corrupted.

d) Max. Total File Size per transmission: 20 MB. If files exceed 20 MB, please share the package via secure OneDrive link without password, or as a zip folder.

e) The email must include ‘SOMGC -Pipeline-0006-2024\_Organization Name’ as subject title.

1. The Application must be submitted in the English language and in the format prescribed by IOM within the CEI. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this CEI requirements will be rejected.
2. The Application document should comprise of the following:
   1. Legal registration certificate
   2. Duly accomplished application documentation as outlined within the CEI signed on all pages by the Implementing Partner’s Authorized Representative like
      * **Annex A:** Term of reference signed and stamped.
      * **Annex B:** Organizational Structure and CVs of Key Personnel – Include an updated organizational chart and detailed CVs for key management and personnel.
      * **Annex C:** Based on the responses provided in this Annex, the partner must substantiate the validity of each section by submitting the corresponding documentation in a zipped folder labeled "Annex C supporting Document.
      * **Annex D –** IOM Declaration of Conformity is to be signed by the applicant.
      * **Annex E –** IOM Data protection is to be signed by the applicant.
3. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
4. The Implementing partner shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
5. The Common Pipeline on no occasion will ask an application fee from Implementing Partners.
6. All information given in writing to or verbally shared with the Implementing Partners in connection with this CEI is to be treated as strictly confidential. The Implementing Partner shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the selection process has been completed whether the Implementing Partner application is successful or not.
7. IOM will treat all information (or that marked proprietary/sensitive/financial) received from Implementing Partners as confidential and any personal data in accordance with its Data Protection Principles.
8. The Implementing Partner by applying gives consent to IOM to share information with those who need to know for the purposes of evaluating and managing the proposal.
9. IOM reserves the right to accept or reject any Application, and to cancel the process and reject all Applications, at any time without thereby incurring any liability to the affected Implementing partner or any obligation to inform the affected Implementing partner of the ground for IOM’s action.